

**Manchester City Council
Report for Resolution**

Report to: Resources and Governance Scrutiny Committee – 22 June 2017
Subject: Overview Report
Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Items for information
- Work programme

Recommendation

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

Contact Officer:

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Wards Affected: All

Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
13 October 2016	RGSC/16/30 Update on the Greater Manchester Transformation Fund and Better Care Fund	To request that the Head of Finance (Children's, Adult Social Care and Public Health) provide a confidential briefing note to members of both Resources and Governance Scrutiny Committee and Health Scrutiny committee on the detail of the bid to the Greater Manchester Transformation Fund in respect of the Better Care Fund; and a diagram of the governance arrangements for the fund.	A briefing was delivered to the relevant Councillors and a diagram will be circulated shortly.	Simon Finch, Head of Finance (Children's, Adult Social Care and Public Health)
13 October 2016	RGSC/16/30 Update on the Greater Manchester Transformation Fund and Better Care Fund	To note that the Joint Director of Health and Social Care would provide further information from the Urgent Care Board to members of the Committee.	A response to this recommendation has been requested and will be reported back once received.	Lorraine Butcher, Joint Director of Health and Social Care

17 January 2017	RGSC/17/05 Governance around Restrictions on Events and Publicity at Elections and Referendums	To request that the City Solicitor produce generic guidance on Restrictions on Events and Publicity at Elections and Referendums.	This has been added to the work programme as an item for information since there are no scheduled local elections until 2018.	Liz Treacy, City Solicitor
17 January 2017	RGSC/17/03 Localised Council Tax Support Scheme	To recommend that the Executive Member for Finance and Human Resources establish a small working group and invite the Chair of Resources and Governance Scrutiny Committee and other members to attend. To request that the working group consider the impact of the scheme upon different demographics including families with more than two children,	This recommendation has been provided to the Executive Member for information. A report has been requested in six months time which will consider any feedback from the working group.	Executive Member for Finance and Human Resources
17 January 2017	RGSC/17/06 Register of Key Decisions	To request that officers explain clearly what the decision is about in order to make the Register of Key Decisions more accessible and transparent.	This recommendation has been circulated to Senior Management Team for their information.	Kate Andrews, Scrutiny Support

17 January 2017	RGSC/17/07 Finance Devolution	To request that the Committee Support officer circulate the GMCA Budget report as an 'Item for Information' to members of Resources and Governance Scrutiny Committee and Economy Scrutiny Committee.	This recommendation has been completed.	Kate Andrews, Scrutiny Support
2 February 2017	RGSC/17/13 Budget Reports 2017-2020	<p>To request that a full evaluation be carried out of the budget proposals, including consideration of how the public consultation process could be improved further in future years</p> <p>To also request that the Head of Strategic Communications, in line with the 'Our Manchester' approach explore how residents understanding of the Council could be improved and the Council made more accessible through the use of social media, videos and new technologies</p>	<p>A response to this recommendation has been requested and will be reported back once received.</p> <p>A response to this recommendation has been requested and will be reported back once received.</p>	
2 March 2017	RGSC/17/19 Manchester Town Hall and Albert Square: 'Our Town Hall'	To request a further report in May on how the ambitions and plans to secure social value in all levels of contracts.	This recommendation has been completed – agenda item included on the agenda for meeting in June (May meetings cancelled due to Purdah)	Mike Williamson, Scrutiny Support

		<p>To also request for May a report on the communications strategy for the project, how the social value of the works to the city and the people of Manchester are to be explained.</p> <p>To request a third report in May on how the events strategy for the reopened building might incorporate greater access to the Great Hall and the restored organ for the people of the city.</p> <p>After May 2017, to have progress reports on the project as a standing item of business at an interval of two meetings.</p>	<p>This recommendation has been completed – agenda item included on the agenda for meeting in June (May meetings cancelled due to Purdah)</p> <p>This recommendation has been completed – agenda item included on the agenda for meeting in June (May meetings cancelled due to Purdah)</p> <p>This recommendation has been completed</p>	<p>Mike Williamson, Scrutiny Support</p> <p>Mike Williamson, Scrutiny Support</p> <p>Mike Williamson, Scrutiny Support</p>
2 March 2017	RGSC/17/19 Manchester Town Hall and Albert Square: 'Our Town Hall'	<p>To ask that consideration be given to a 'project bank account' being used on the project.</p> <p>That Members of the Committee receive a copy of the MoU with the Manchester Cavallé-Coll Organ Foundation once it is agreed.</p>	<p>A response to this recommendation has been requested and will be reported back once received.</p> <p>A response to this recommendation has been requested and will be reported back once received.</p>	<p>Sara Todd, Deputy Chief Exec (Growth & Neighbourhood)</p> <p>Sara Todd, Deputy Chief Exec (Growth & Neighbourhood)</p>

2 March 2017	RGSC/17/20 Manchester Central	To request Manchester Central share its business plan with the Committee later in the year, and to agree to respect the commercial confidentiality of that business plan if the company agrees.	A response to this recommendation has been requested and will be reported back once received.	Liz Treacy, City Solicitor
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2a. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on 31 May 2017, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Directorate - Corporate Services

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
CCTV Policy Ref: 15/019	To adopt a CCTV policy for the city.	The Executive	June 2017 or later	Report and recommendation	Poornima Karkera Principal Solicitor Tel: 0161 234 3719 p.karkera@manchester.gov.uk
Allocation of Central Contingencies/ Reserves	To fund currently unplanned expenditure or expenditure the	The Executive	June 2017 or later	Report to the Executive as part of the Global	Carol Culley City Treasurer Tel: 0161 234 3590

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Ref: 15/023	exact amount of which has yet to be determined.			Monitoring Report	carol.culley@manchester.gov.uk
Allocations for General/Earmarked Reserves Ref: 15/024		The Executive	June 2017 or later	Report and recommendation	Carol Culley City Treasurer Tel: 0161 234 3590 carol.culley@manchester.gov.uk
Clean and Green Fund Ref: 15/025	Long-term improvements to cleanliness and environment of the city.	City Treasurer	June 2017 or later	Requests from Growth and Neighbourhoods Directorate	Carol Culley City Treasurer Tel: 0161 234 3590 carol.culley@manchester.gov.uk
Town Hall Project Ref: 2016/11/01B	The approval of the first phase of capital expenditure in respect of the refurbishment of the Town Hall.	City Treasurer	May 2017 or later	Gateway 5 procurement document	Sara Todd Deputy Chief Executive (Growth and Neighbourhoods) Tel: 0161 234 3286 s.todd@manchester.gov.uk
Mobile Connectivity Ref: 2016/11/15A	To seek approval to award a contract to a single supplier for the provision of the Council's Mobile Connectivity requirements.	City Treasurer / Chief Executive	May 2017 or later	Confidential contract report with recommendation	Bob Brown CIO Information, Communication and Technology Tel: 0161 234 5998 bob.brown@manchester.gov.uk Michael Shields Procurement Manager

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
					Tel: 0161 234 1009 m.shields@manchester.gov.uk
Provision of an Identity and Access Management (IAM) solution Ref: 2017/02/01A	To seek approval to award a contract to a single supplier for the provision of an Identity and Access Management (IAM) solution	City Treasurer / Chief Executive	May 2017 or later	Confidential contract report with recommendation	James Harvey Chief Enterprise Architect, ICT Tel: 07968 625353 j.harvey@manchester.gov.uk Michael Shields Procurement Manager Tel: 0161 234 1009 m.shields@manchester.gov.uk
Provision of Internet Resilience - Carrier Links Ref: 2017/02/02B	To seek approval to award a contract to two suppliers for the independent provision of a carrier link to the Council. Both contracts will be awarded through a single procurement exercise.	City Treasurer / Chief Executive	May 2017	Confidential contract report with recommendations	Bob Brown Chief Information Officer Tel: 0161 234 5998 Bob.brown@manchester.gov.uk Michael Shields Procurement Manager Tel: 0161 234 1009 m.shields@manchester.gov.uk
Provision of licences for improved SAP provision Ref: 2017/02/02A	To seek approval to award a contract to a single supplier for licence provision allowing the Council access to an improved SAP interface.	City Treasurer / Chief Executive	May 2017	Confidential contract report with recommendations	Bob Brown Chief Information Officer Tel: 0161 234 5998 Bob.brown@manchester.gov.uk Michael Shields Procurement Manager Tel: 0161 234 1009 m.shields@manchester.gov.uk

Decisions that were taken before the publication of this report are marked * (none)

4. Resources and Governance Scrutiny Committee - Work Programme – 22 June 2017

Thursday 22 June 2017, 2.00pm **PLEASE NOTE CHANGE OF TIME FROM MAY 2017 ONWARDS** (Report deadline Monday 12 June 2017)				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Delivering the Our Manchester Strategy	This report provides an overview of work undertaken and progress towards the delivery of the Council's priorities as set out in the Our Manchester Strategy for those areas within the portfolio of the Executive Member for Finance and HR.	Councillor Flanagan	Carol Culley	Invite Exec Member – Finance and HR to present
"Our Town Hall"	Securing Social Value in the contracts and the supply chain for the project. To report on the plans to ensure that Social Value is delivered from the main contractors and subcontractors on the Town Hall refurbishment project.	Councillor B Priest	Sara Todd / Ian Brown	
"Our Town Hall"	The Communications Strategy for the Refurbishment Project. To report on the Communications Strategy for the refurbishment project, and any implications of the future events programme that will arise from the reinstatement of the Great Hall Organ.	Councillor B Priest	Jen Green	
Belle Vue Aces	To consider the report put to the Executive in March 2017 and any additional information the senior officer can provide, including commercially confidential information if appropriate. This item will accompanied by a Part B report (public excluded)	Councillor Rahman	Eddie Smith	will include a Part B item

Ethical Procurement Policy and the implementation of recommendations of the Ethical Procurement Task and Finish Group	A report 6 months after the introduction of the Policy. To consider in conjunction with an update on the recommendations of the Final Report of the Ethical Procurement Task and Finish Group.	Councillor Flanagan	Ian Brown	See minutes October 2016.
Budget implications from the recent General Election	To provide the Committee with an overview position in light of the outcome of the 2017 General Election, including what is known/not known post election To include an update on the implications of the failed Local Government Finance Act	Councillor Flanagan	Carol Culley	
Overview report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	
ITEM FOR INFORMATION The Council's Procurement Strategy	To advise the Committee on how the Council ensures social value is reflected when using GM frameworks etc and when contracts are likely to be let	Councillor Flanagan	Carol Culley	
HR Sub Group	To agree to reconstitute the HR Sub Group		Mike Williamson	3-4 Members required
Scrutiny Training	To commence at the rise of formal business			To last between 1hr - 1:30mins

Thursday 20 July 2017, 2.pm **PLEASE NOTE CHANGE OF TIME FROM MAY 2017 ONWARDS** (Report deadline Monday 10 July 2017)				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Greater Manchester Combined Authority Governance	To invite the GM Mayor/Chief Exec of GMCA (or their representatives) to discuss the Mayor's role/remit and governance arrangements for the Combined Authority	Councillor R Leese	Liz Treacy	
Budget update	To report on any implications arising from the Chancellor of the Exchequer's new Budget Statement following on from the 8 June 2017 General Election and Brexit update	Councillor Flanagan	Carol Culley	
Review of Capital projects - Section 106 procurement process funding arrangements and unallocated funding	To report on the financial arrangements for implementing S106 agreements and how unallocated funding is dealt with This report will also include how the checkpoint process operates.	Councillor Flanagan	Carol Culley	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	.

Thursday 7 September 2017, 2.00pm **PLEASE NOTE CHANGE OF TIME FROM MAY 2017 ONWARDS** (Report deadline Monday 28 August 2017)				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Our Town Hall	Progress Report and Update	Councillor B Priest	Sara Todd	
ICT Information and Data strategy (including data security and cyber security)	The Committee currently receives periodic progress updates from ICT. To request that future updates include: information on business transformation, data and information as an asset, information security, and technology innovation including the internet of everything.	Councillor Flanagan	Carol Culley/ Bob Brown	See July 2014 minutes
Council Tax Support Scheme sub group update	To provide an update report on the work of the sub group including the issues of how local government is funded which does not reflect the impact of student exemptions and other issues	Councillor Flanagan	Carol Culley	See minutes 3 January 2017
Revenues and Benefits Annual Update	To be considered in connection with the CT Support Scheme and include information on deprivation across the city; and the reasons for any lengthy application processing times.	Councillor Flanagan	Julie Price	See minutes June 2016
ITEM FOR INFORAMTION Brexit update	To provide an update on the Council's position in light of the Brexit negotiations and any identified impact on the City and the GM region as a result.	Councillor Flanagan	Carol Culley	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	.

Items To be Scheduled				
(Items highlighted in grey indicate that these have been included in the work plan of one of the above meetings)				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
"Our Town Hall"	To receive a progress report on the refurbishment project at every second meeting of the Committee: September 2017, November 2017, January 2018 or when required in line with any Executive decision required	Councillor B Priest	Sara Todd	See Minutes March 2017
ICT Update	The Committee currently receives periodic progress updates from ICT. To request that future updates include: information on business transformation, data and information as an asset, information security, and technology innovation including the internet of everything.	Councillor Flanagan	Carol Culley/ Bob Brown	See July 2014 minutes
Corporate Core Review	To request a further report on the Corporate Core Review in the new municipal year. To include information on the Council's Communications Strategy	Councillor Flanagan	Liz Treacy	See minutes January 2016
Business Units Peer Review	To request a further report on the outcome of the review and the impact of this at an appropriate time.	Councillor Flanagan	Carol Culley / Elaine Heggie	See minutes January 2016

Energy	To request a report on the opportunity the Council is exploring to enter the energy market, which is being developed at the Greater Manchester level.	Councillor Flanagan	Carol Culley/ David Lea	See minutes of the Economy Scrutiny Committee on 14 January 2015
Revenues and Benefits Annual Update	To request that future updates include further information on deprivation across the city; and the reasons for any lengthy application processing times.	Councillor Flanagan	Julie Price	See minutes June 2016
Staff Accommodation	To request a future update following the stock condition survey of the operational estate, to include the capacity of buildings to accommodate staff.	Councillor Priest	Julie Roscoe	
ICT: Information and Data Strategy	To request a report be provided on the Information and Data Strategy to the Committee at an appropriate time.	Councillor Flanagan	Bob Brown	See minutes July 2016
Corporate Property Annual Report	To receive the Corporate Property Annual Report	Councillor Priest	Eddie Smith Steve Thorncroft	See minutes September 2016 June 2017 -TBC
ITEM FOR INFORMATION: Business Rates	To request an item for information on the proposals for business rates retention at an appropriate time.	Councillor Flanagan	Carol Culley	See minutes September 2016
ITEM FOR INFORMATION: Corporate Property Annual Report	To request an item for information be provided to the Committee regarding the Council's outsourced property management contract once the re-tendering process is complete.	Councillor Priest	Eddie Smith Steve Thorncroft	See minutes September 2016

Transatlantic Trade Investment Partnership	To consider the issues raised at an appropriate time	TBC	TBC	See minutes November 2016 Invitation to petition organiser
Manchester Growth Company	To consider requesting a report from Marketing Manchester. (NB Scope TBC- Consult with Economy Scrutiny Committee)	TBC	TBC	See minutes November 2016
Council Tax Support Scheme	To request a future update report be provided to Committee 6 months after the changes are implemented. To request that a full review is carried out 12 months after the changes are implemented. To recommend that the Executive Member for Finance and Human Resources establish a small working group and invite the Chair of Resources and Governance Scrutiny Committee and other members to attend. To request that the working group consider the impact of the scheme upon different demographics including families with more than two children, and they provide input into the review	Councillor Flanagan	Carol Culley	See minutes 3 January 2017
ITEM FOR INFORMATION: School Funding	To request an Item for Information be provided to Resources and Governance Scrutiny Committee in addition to Children and Young People Scrutiny Committee regarding the implications of the Financial Settlement on schools at an appropriate time	Councillor Flanagan	Carol Culley	See minutes 3 January 2017
ITEM FOR INFORMATION: New Homes Bonus	To request information on appeals made in respect of the New Homes Bonus at an appropriate time.	Councillor Flanagan	Carol Culley	

ITEM FOR INFORMATION: Restrictions on Events and Publicity at Elections and Referendums	To receive an item for information regarding the generic guidance requested. To be scheduled March 2018 (TBC).	Councillor Leese	Liz Treacy	See minutes 3 January 2017
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